



Park City Prep Charter School

1550 State Street Bridgeport, CT 06605

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www.parkcityprep.org

Board of Directors Meeting

January 14, 2015

MINUTES

Meeting was called to order at 6:12 pm.

Attending: Bruce Ravage; John Bryk, Ken Flatto, Cassandra Edmonds, Rose Richardson, Chris Van Etten, Vicky Boudreau

Absent: Vince Glasso, Warren Blunt

- Public Session - No members of the public were in attendance.
- **Minutes of January 14, 2015 meeting** were approved unanimously. No corrections were necessary.
- Financial Update
 - 2013-2014 Financial Audit found that we were in full compliance and finances were in good order for the last school year.
 - The Finance Committee reported that the 2014-2015 school finances are in order. There were no questions about the December financials.
- Director's Update
 - Status of HVAC System – Most HVAC system issues have been resolved with the exception of the main stairwell and the staff bathrooms on floors 2 & 3.
 - Grimes Matter is on-going; being handled by attorney from our insurer.
 - Bond Commission Award
 - Bond was available and applied for Capital Improvements to move to our new school. The school was awarded \$850,000 for repayment of our debt.
 - Motion was made by Ken Flatto to use the money awarded from the bond to pay our bank loan for the building improvement and seconded by Chris Van Etten. A minimum amount will be left in that account to leave the line of credit open.
 - Motion was amended by John Bryk for the debt paid off to the extent necessary to allow for a line of credit to remain open, Cassandra Edmonds seconded the motion.
 - Motion was carried unanimously by the Board.

- New Haven Rally for Excellent Schools
 - December 8th rally in New Haven led primarily by the charter schools.
 - 7th grade attended along with the staff.
- Intervention for Struggling Students
 - Majority are in the 5th and 6th grade classes with significant deficits.
 - Students have been identified and the program began this year to bring the students up to grade level.
 - Possible fulltime position(s) to have intervention teacher(s) for Math and LA.
- Old Business
 - New Parent Co-Representative
 - The new parent co-representative on our Board is Cassandra Edmonds.
 - We are still looking to increase community-based membership on the Board.
 - Comparative Salaries
 - Bruce has re-examined where the school stands in comparison to surrounding districts.
 - We need to remain competitive for recruitment and retention of quality teaching staff.
- New Business
 - Unpaid Absences
 - The issues of going over the allotted sick days or requests to take a day “off” when a day is not normally permitted warrant discussion by the Board.
 - Board will review policy and make any necessary changes next meeting.
 - Competitive Compensation
 - Certified personnel
 - The Board approved increasing the stipend paid to grade coordinators.
 - The Board approved two changes to the “loyalty” bonuses:
 - Increased amount paid. (Passed unanimously.)
 - 1st bonus to begin after year 4 instead of year 5; increases after year 9 instead of year 10. (Passed with one abstention.)
 - Increases were also approved for non-certified, support personnel (Dean of Students, Business Manager, Administrative Assistant, and Receptionist), as well per same schedule of payment as certified staff.
 - New Position
 - PR/Marketing position is being considered. Prospective candidate has prior charter school experience. This will be discussed further at the March 18th meeting.

Meeting adjourned at 8:43 pm

Next Meeting: Wednesday, March 18, 2015